

## Privacy Policy of Karam Kodu

### **Purpose of this document.**

Karam Kodu is devoted to safeguarding the privacy and security of your privacy. By submitting data to us and/or using our website you give your consent that all personal data submitted by you may be processed by us in the manner and for the purposes described in the following privacy policy.

This Privacy Policy describes Karam Kodu current policies and practices with regard to Personal Data collected from you by Karam Kodu, manually or through our website at [www.karamkodu.in](http://www.karamkodu.in)

### **Information collected from you.**

Information we may collect from you can include your personal information when you fill out our registration forms, cookies when you visit our website. The type of information that is being held by us and the purpose of that information is mentioned below.

| Sl. No. | Data Collected from | What kind of data   | What we use it for   |
|---------|---------------------|---|--|
| 1       | All Volunteers      | Personal details, such as name, addresses, phone numbers & personal email addresses         | For contacting the volunteer when needed.  |
| 2       |                     | Recruitment Information (Other information that is collected as a part of the application)  | Making a decision about your recruitment as a volunteer at Karam Kodu                |
| 3       |                     | Information about any criminal convictions and offence as a part of the recruitment process | Making a decision about your recruitment as a volunteer at Karam Kodu                |
| 4       |                     | Date of Birth   | To ask for consent if the volunteer is under 18                                      |
| 5       |                     | Information about your health including medical condition                                   | To comply and to work with comfortability for safety and if any arrangements needed. |
| 6       |                     | Blood group   | With consent to donate blood as a donor  |
| 7       |                     | Anyone who visits the website of <a href="http://www.karamkodu.in">www.karamkodu.in</a>     | Cookies  |

**Note:** Your personal information shall only be collected through our application forms and only with your consent.

Disclosure of your information:

Your information shall not be disclosed to any other third party organizations, and as such would be notified.

### **Cookie Policy**

- Cookies are pieces of electronic information which will be sent by Karam Kodu when you use our website. These cookies will be placed in your computer's hard disk and enable us to recognize you as a user when you visit the next time.
- You can configure your browser so that it responds to cookies the way you deem fit. For example, you may want to accept all cookies, reject them all or get notified when a cookie is sent. Please check your browser's settings to modify cookie behavior as per your individual behavior.
- Please note that if you disable the use of cookies on your web browser or remove or reject specific cookies from our website or linked sites, then you may not be able to use the website as it is intended.

### **Data security**

- We have put in place appropriate technical and organizational measures to protect the security of your information.
- We have put in place appropriate security measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorized way, altered or disclosed.

Henceforth, your personal data that you have agreed to give so would be treated confidentially.

And lastly, by agreeing to our privacy policy you also agree to perform sincerely and responsibly whatever role and responsibilities that are assigned to you by our leaders, as all of us are working for the greater good of the society.

The terms, conditions and privacy policy are subjected to update frequently as per the modernity and trend. We try to provide timely notification for changes.